

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

June 4, 2026

The Macomb/St. Clair Workforce Development Board met in person at Vintage Tavern on Thursday, June 4, 2026, with 11 board members present during roll call and 3 members arriving after roll call to make a quorum. The following members listed below joined:

IN-PERSON ROLL CALL:

William Peterson
Jodi Henry
Brianne Steele
Lesley Murphy
Tanise Hill
Dan Casey

Karen Arondoski
Tatjana Savich
Charles Shaw
Debby Wolfe
Karen Rosinski

AFTER ROLL CALL:

Jason Grunwald
Catherine Susko

Pete Lacey

OTHERS PRESENT:

Kandyce Smith, Deputy Director
Christina Seibert, Board Secretary

1. Call to Order

Chairperson Jodi Henry called the meeting to order at 4:27 pm.

2. Roll Call

Roll call was taken with 11 members. 3 members arrived after roll call, and a total of 14 members were present, allowing a quorum.

3. Guest Introductions

No guest introductions.

4. Hearing of the Public/ Public Comment

No hearing from the public.

5. Guest Speaker- Dan Casey, Economic Development Alliance, St. Clair County

Board member Dan Casey provided informational updates on projects and growth happening within St. Clair County.

6. Approval of Previous Minutes

1. April 2026

WILLIAM PETERSON MOVED TO APPROVE THE APRIL 2026 BOARD MEETING MINUTES AS PRESENTED; SUPPORTED BY CATHERINE SUSKO. MOTION CARRIED UNANIMOUSLY.

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TO: Macomb/St. Clair Workforce Development Board
FR: Jodi Henry, Chair
RE: Workforce Development Board Meeting
DA: June 4, 2026
Continued

7. Chairperson Report

Chairperson, Jodi Henry announced Catherine Susko's resignation from our board of directors. Her colleague Lauren Lowell will be replacing her.

8. Board Action Items

A. MOU's

Pursuant to WIOA Section 121(c) and LEO-WD Policy Issuance 26-08, local Workforce Development Boards, in agreement with the Chief Elected Official, are required to develop and execute Memorandums of Understanding (MOUs) with all required one-stop partners regarding the operation and coordination of the one-stop delivery system. These agreements outline the roles and responsibilities of each partner, service coordination, referral processes, infrastructure funding, and other operational requirements necessary to support an effective workforce system. In order to remain in compliance with federal and state requirements, the Board is being asked to review and approve the attached MOUs for submission to the Michigan Department of Labor and Economic Opportunity by the required deadline.

A list of partners is below. A template of the MOU, provided by the state, has also been included in this packet.

Partner	Federal Program
Gesher Human Services	WIOA
Bureau of Services for the Blind	IFA Partner
Macomb Intermediate School District	Career and Technical Education (CTE)
AARP	Senior Community Service Employment
EDSI	WIOA YP
EDSI	TANF
Lakeshore Public Schools	N/A
Port Huron Community Schools	Christine
Southeast Michigan Indians	Native American Programming
St. Clair County Regional Educations Service Agency (RESA)	
Utica Community Schools	IFA Partner
Warren Woods Community Schools	
Unemployment Insurance Agency (UIA)	"Umbrella" MOU
United States Code (U.S.C.)-Veterans	"Umbrella" MOU
Vocational Rehabilitation (VR)	"Umbrella" MOU (BSBP and MRS)
Migrant Seasonal Farmworker Programming	"Umbrella" MOU

B. FY26 Foster Care Youth budget and grant acceptance

Pursuant to LEO-WD Policy Issuance 26-07, the Michigan Works! Agency has been provided an allocation to operate the Fiscal Year 2026 Summer Youth Employment Program (SYEP) for Chafee-Eligible Foster Youth. The program is designed to provide eligible foster youth, ages 14 and older, with meaningful summer employment opportunities, work readiness training, career exploration, and supportive services between April 1, 2026, and September 30, 2026. Approve the receipt of funds for the SYEP for Chafee-Eligible Foster Youth grant in the amount of \$24,482 and the submission of any required plans or grants for this program.

C. FY26 Workforce and Employer Expansion budget and grant acceptance

Pursuant to draft Policy Issuance 26-06, the Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD) is providing Fiscal Year 2026 Workforce and Employer Expansion funding to support Employer-Led Collaboratives (ELCs) and sector strategy initiatives in Advanced Manufacturing, Construction, Energy, and Healthcare. The funding is intended to support employer

engagement, workforce training, industry-recognized credential attainment, supportive services, and related workforce development activities designed to address talent shortages in key industries. Approve the receipt of funds for the Workforce and Employer Expansion grant in the amount of \$149,985 and the submission of any required plans or grants for this program.

D. WIOA Mid Cycle Regional and Local Plan- Pre Approval

WIOA Policy Issuance 24-13 outlines the requirements for the development, submission, and approval of the Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional and Local Plans for Program Years 2024–2027, including mandatory mid-cycle modifications due by August 31, 2026. The policy requires Workforce Development Boards and Chief Elected Officials to collaboratively update regional and local workforce strategies, labor market analyses, service delivery plans, performance goals, and public engagement processes to ensure alignment with state and federal workforce priorities. Approval of the updated plans by the Board is required prior to submission to the Michigan Department of Labor and Economic Opportunity (LEO-WD), and the plans must also undergo a 30-day public comment period before final submission.

Approve the Macomb/St. Clair Workforce Development Board (M/SCWDB) submission of the WIOA Four-Year Plan mid-cycle revisions, which are minimal in nature. Revisions to date primarily reflect the removal of initiatives and activities no longer being pursued, along with updates to Labor Market Information utilizing current data provided by the Michigan Center for Data and Analytics, which has been included in the board packet. The final revised plan, including any public comments received during the required review period, will be presented to the Board at the next meeting for final approval.

E. PY26 Janitorial Services contract extension

For the Clinton Township and Roseville Service Centers, we are required to provide our own cleaning services. Last year, the Workforce Development Board approved a janitorial services contract with Superior Image Cleaning for both centers. Their first year with the contract has been excellent and we would like to exercise the first of two, one-year extension options for the time period 7/1/26 through 6/30/27.

Superior Image is willing to continue at the same charges as last year:

\$27,084.88 - Clinton Township
\$18,555.92 - Roseville
\$45,640.80 -Total for both locations

Approve the extension of a Janitorial contract with Superior Image Cleaning for 7/1/26 through 6/30/27.

WILLIAM PETERSON MOVED TO APPROVE ALL BOARD ITEMS A-E, SUPPORTED BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.

9. Discussion Items

A. Changing August 2026 board meeting

The board has approved moving the board meeting to August 20, 2026.

10. Deputy Director's Report

The board received a report from the Deputy Director on federal, state, and agency updates. Other items in the report include the WIOA enrollment report and the Service Center traffic report.

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TO: Macomb/St. Clair Workforce Development Board
FR: Jodi Henry, Chair
RE: Workforce Development Board Meeting
DA: June 4, 2026
Continued

11. Informational Items

- A. Blue Water Building Trades Event
- B. Quorum needed for August board meeting

12. Other Business

Christina Seibert reminded board members to sign up for Michigan Works! Association Annual Conference being held September 14th – 16th, 2026.

13. Scheduling of Next Meeting:

The meeting will be held at Clinton Township Michigan Works! Career Center, on Thursday, August 20, 2026, at 3:00 pm. Members will be notified, and packets will be sent electronically.

14. Adjournment

The meeting adjourned at 5:15 p.m.

Respectfully submitted,

Christina Seibert

Christina Seibert,
Recording Secretary