

**MINUTES OF THE  
WORKFORCE DEVELOPMENT BOARD**

**August 21, 2025**

The Macomb/St. Clair Workforce Development Board met in person at Michigan Works! Clinton Township Career Center on Thursday, August 21, 2025, with 16 board members present during roll call, 2 board members arriving after roll call to reach 18 members, to meet quorum. The following members listed below joined:

**IN-PERSON ROLL CALL:**

Karen Arondoski	Linda Azar
Krista Barr	Dan Casey
Lori Godfrey	Jodi Henry
Christol James	David Jaraczewski
Benjamin Jones	Pete Lacey
Lesly Murphy	Jason Peterson
William Peterson	James Sawyer
Catherine Susko	Shannon Williams

**AFTER ROLL CALL:**

Melody Magee	Vicky Rowinski
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**OTHERS PRESENT:**

Justin Al-Igoe, Director
Christina Seibert, Board Secretary
Kandyce Smith, Deputy Director
Tom Heuerman, Bureau of Services for Blind Persons
Jillian Geyman, Gesher Human Services

**1. Call to Order**

Chairperson Jodi Henry called the meeting to order at 3:03 pm.

**2. Roll Call**

Roll call was taken with 16 members. After the roll call, 2 members arrived, and a total of 18 members were present, allowing a quorum.

**3. Hearing of the Public/ Public Comment**

No hearing from the public.

**4. Approval of Previous Minutes**

**1. Board- April 2025**

**WILLIAM PETERSON MOVED TO APPROVE APRIL 24, 2025; BOARD MEETING MINUTES AS PRESENTED; SUPPORTED BY CATHERINE SUSKO. MOTION CARRIED UNANIMOUSLY.**

**2. Executive Committee- June 2025**

**SHANNON WILLIAMS MOVED TO APPROVE JUNE 26, 2025; EXECUTIVE MEETING MINUTES AS**

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Administrative Office  
21885 Dunham Road, Ste.11  
Clinton Twp., MI 48036  
(586) 469-5220  
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Career Centers  
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Warren, MI 48093  
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TO: Macomb/St. Clair Workforce Development Board  
FR: Jodi Henry, Chair  
RE: Workforce Development Board Meeting  
DA: August 21, 2025  
Continued

**PRESENTED; SUPPORTED BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.**

**5. Chairperson Report**

Chairperson Jodi Henry introduced new board member Jason Peterson from UAW.

**6. Consent Agenda**

A. **ADMINISTRATIVE COMMITTEE**

i. **May 13, 2025**

1. **Recommendation to Approve**

- a. QSG- Phone and internet approval

B. **ONE-STOP COMMITTEE**

i. **May 13, 2025**

1. **Recommendation to Approve**

- a. Summer Youth Employment Program grant acceptance

C. **ADMINISTRATIVE COMMITTEE**

i. **August 12, 2025**

1. **Recommendation to Approve**

- a. Budgets for Approval
  - i. Administrative Cost Pool
  - ii. Business/Communications Pool
  - iii. Information Technology Pool
  - iv. Apprenticeship Success Coordinator- RAP
  - v. Apprenticeship Building America (ABA)
  - vi. Reemployment Services and Eligibility Assessment (RESEA)
  - vii. Career Events
  - viii. Customer Relationship Management
  - ix. Capacity Building and Professional Development
  - x. Employment Services (Wagner/Peyser)
  - xi. Wagner-Peyser Career Center Support
  - xii. WIOA Continuity funding
  - xiii. Summer Youth Employment Program
  - xiv. WIOA Budgets
    - 1. Adult
    - 2. Dislocated Worker
    - 3. Youth
  - xv. Infrastructure Funding Agreements
    - 1. Clinton Township
    - 2. Roseville
    - 3. Warren
    - 4. Port Huron

- b. Insurance expenditure approval

D. **ONE-STOP COMMITTEE**

i. **August 12, 2025**

1. **Recommendation to Approve**

- a. Apprenticeship Success Coordinator-RAP grant acceptance
- b. Customer Relationship Management grant acceptance
- c. Career Events grant acceptance
- d. Capacity Building and Professional Development grant acceptance
- e. Wagner/Peyser Employment Services grant acceptance
- f. WIOA continuity funding grant acceptance
- g. Workforce Innovation and Opportunity Act grant acceptance
  - i. Adult
  - ii. Dislocated Worker
  - iii. Youth
- h. Gesher Adult Services contract extension (7/1/2025-6/30/2026)
- i. Educational Data System Inc Youth contract (6/23/25 – 6/30/26)

**CATHERINE SUSKO TO APPROVE ALL CONSENT AGENDA ITEMS, SUPPORT BY SHANNON WILLIAMS. MOTION CARRIED UNANIMOUSLY.**

**7. Board Action Items**

- A. Officer Elections
  - i. Chair

Dan Casey nominated Jodi Henry for the Workforce Development Board Chair.

**LORRE GODFREY MOVED TO APPROVE JODI HENRY AS BOARD CHAIR, SUPPORTED BY CATHERINE SUSKO. MOTION CARRIED UNANIMOUSLY.**

- ii. Vice Chair

Justin Al-Igoe nominated Shannon Cruickshank for the Workforce Development Board Vice Chair.

**SHANNON WILLIAMS MOVED TO APPROVE SHANNON CRUICKSHANK AS BOARD VICE CHAIR, SUPPORTED BY LOREE GODFREY. MOTION CARRIED UNANIMOUSLY.**

**8. Discussion Items**

- A. Open Meeting Act vs. Workforce Innovation and Opportunity Act
- B. Potential structure matrix
- C. State of Michigan shutdown
- D. Medicaid Work Requirement
- E. Training and Employment Guidance Letter 10-23 Work Authorization verification

**9. Executive Director's Report**

The board received a report from the Executive Director on federal, state, and agency updates. Other items in the report include the WIOA enrollment report and the Service Center traffic report.

**10. Informational Items**

- A. Quarterly Telling Our Story

**11. Other Business**

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FR: Jodi Henry, Chair  
RE: Workforce Development Board Meeting  
DA: August 21, 2025  
Continued

**12. Hearing of the Public/Public Comment**

No hearing from the public.

**13. Scheduling of Next Meeting:**

The meeting will be held at Michigan Works! Clinton Township Career Center on Thursday, September 25, 2025, at 3:00 pm. Members will be notified, and packets will be sent electronically.

**14. Adjournment**

The meeting adjourned at 4:15 p.m.

Respectfully submitted,

*Christina Seibert*

Christina Seibert,  
Recording Secretary