

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

January 23, 2025

The Macomb/St. Clair Workforce Development Board met in person at Michigan Works! Clinton Township Career Center on Thursday, January 23, 2025, with 15 board members present during roll call, 5 board members arriving after roll call to reach 20 members, to meet quorum. The following members listed below joined:

IN-PERSON ROLL CALL:

KAREN ARONDOSKI	LINDA AZAR
KRISTA BARR	SHANNON CRUICKSHANK
LORI GODFREY	CHRISTOL JAMES
DAVID JARACZEWSKI	BENJAMIN JONES
PETE LACEY	LESLEY MURPHY
KAREN ROSINSKI	JAMES SAWYER
CHARLES SHAW	BRIANNE STEELE
JOHN TUCKER	

AFTER ROLL CALL:

DAN CASEY	JODI HENRY
MELODY MAGEE	SHANNON WILLIAMS
DEBBY WOLFE	

OTHERS PRESENT:

Justin Al-Igoe, Director
Christina Seibert, Board Secretary
Tom Heuerman, Bureau of Services for Blind Persons

1. Call to Order

Vice Chairperson Shannon Cruickshank called the meeting to order at 3:03 pm.

2. Roll Call

Roll call was taken with 15 members. After the roll call, 5 members arrived, and a total of 20 members were present, allowing a quorum.

3. Guest Introductions

No new guests were introduced.

4. Hearing of the Public

No hearing from the public.

5. Approval of Previous Minutes

JAMES SAWYER MOVED TO APPROVE DECEMBER 12, 2024; MINUTES AS PRESENTED; SUPPORTED BY CHARLES SHAW. MOTION CARRIED UNANIMOUSLY.

Administrative Office
21885 Dunham Road, Ste.11
Clinton Twp., MI 48036
(586) 469-5220
Fax (586) 469-7488

Career Centers
100 McMorran, 6th Floor
Port Huron, MI 48060
(810) 966-3300
Fax (810) 966-3337

43630 Hayes, Suite 100
Clinton Twp., MI 48038
(586) 263-1501
Fax (586) 286-9517

15950 Twelve Mile Road
Roseville, MI 48066
(586) 447-9200
Fax (586) 447-9238

30500 Van Dyke, Ste # 401
Warren, MI 48093
(586) 574-2170
Fax (586) 576-0576

TO: *Macomb/St. Clair Workforce Development Board*
FR: Jodi Henry, Chair
RE: Workforce Development Board Meeting
DA: January 23, 2025
Continued

6. Chairperson Report

No updates from the chairperson.

7. Board Action Items

A. MiCRI grant acceptance

Macomb/St. Clair Michigan Works! Has been allocated \$48,010 to implement the MiCRI Initiative. Our agency will be tasked with assisting recently released and home confined parolees to begin career exploration and training or job search activities. The grant period is 9/1/24 through 9/30/27.

B. Trade Adjustment Act Budget and grant acceptance

a) FY 2025 TAA

Approve the budget of \$180,000 for participant services (training and support services) from 10/1/24 through 9/30/25.

b) FY 2025 TAA Case Management

Approve the budget of \$271,867 for case management, infrastructure costs, and customer outreach from 10/1/24 through 9/30/25.

C. FY 2024 PATH Employment-related Support Service budget and grant acceptance

The Department of Labor and Economic Opportunity (LEO) has agreed with the Michigan Department of Health and Human Services to provide support service funding for PATH participants. \$36,978 was allocated to Macomb/St. Clair Michigan Works! These funds will be solely utilized for support services such as textbooks, car repair, mileage, etc... Other funds can also be utilized for support services so this grant will be braided with those funds.

D. FY 2024 Dislocated Worker budget and grant acceptance

Modification budget with change of \$206,017 for carry-in to Program Year 2025 and contribution of \$191,867 to Trade Adjustment Act case management.

E. CY 2025 Michigan Works! System Plan

Each year, the Department of Labor and Economic Opportunity (LEO) requires information and certifications from each Michigan Works! Agency is meeting the basic requirements of the workforce development system. These include signature certifications for items such as lobbying, debarment and One-Stop Operator certification. It also requires the identification of the Chief Elected Official, Administrative Entity, Fiscal contact, etc...

F. Employment Service Department changes

At the March 2024 Board meeting, the Board approve the creation of 4 Office Clerk ("Receptionist" in original request) and 14 Employment Service Assistant ("Employment Service Facilitator" in original request) positions. These positions, which require "Merit-based" employers, were brought directly onto Board staff.

Staff are requesting that the 4 Office Clerk positions be converted to Employment Service Assistant positions. This request is due to turnover issues with the Office Clerk positions and wanting additional flexibility in the ES department.

Office Clerk positions are paid \$32,841.85 – \$42,478.18 while Employment Services Assistants are paid

\$36,126.03 - \$46,726.00. Currently, not all ES positions are filled but in case new legislation requires additional work in the ES Department, we are requesting Board approval for these changes at this time.

SHANNON WILLIAMS MOVED TO APPROVE ALL BOARD ITEMS LISTED A-F, SUPPORTED BY KAREN ROSINKSI. MOTION CARRIED UNANIMOUSLY.

8. Discussion Items

- A. Artificial Intelligence implementation
- B. Federal legislation impacts

9. Executive Director's Report

The board received a report from the Executive Director on federal, state, and agency updates. Other items in the report include the WIOA enrollment report and the Service Center traffic report.

10. Informational Items

- A. Google review ratings

11. Other Business

Administrative Assistant Christina Seibert will send out calendar board meeting notices for 2025.

12. Scheduling of Next Meeting:

The meeting will be held at Michigan Works! Clinton Township Career Center on Thursday, January 23, 2025, at 3:00 pm. Members will be notified, and packets will be sent electronically.

13. Adjournment

The meeting adjourned at 3:57 p.m.

Respectfully submitted,

Christina Seibert

Christina Seibert,
Recording Secretary

Administrative Office
21885 Dunham Road, Ste.11
Clinton Twp., MI 48036
(586) 469-5220
Fax (586) 469-7488

Career Centers
100 McMorran, 6th Floor
Port Huron, MI 48060
(810) 966-3300
Fax (810) 966-3337

43630 Hayes, Suite 100
Clinton Twp., MI 48038
(586) 263-1501
Fax (586) 286-9517

15950 Twelve Mile Road
Roseville, MI 48066
(586) 447-9200
Fax (586) 447-9238

30500 Van Dyke, Ste # 401
Warren, MI 48093
(586) 574-2170
Fax (586) 576-0576