

MINUTES OF THE EXECUTIVE COMMITTEE

April 30, 2024

The Macomb/St. Clair Workforce Development Board Executive Committee met in person at Macomb/St. Clair Workforce Development Board Administration Office on Tuesday, April 30, 2024, with 5 members present during roll call, 3 members arriving after roll call to reach 8 members, to meet quorum. The following members listed below joined:

AT ROLL CALL: In Person

Jodi Kade	Dan Casey
Christol James	Jennifer Gavin
Shannon Cruickshank	

AFTER ROLL CALL:

Tanise Hill	Shannon Williams
Loree Godfrey	

OTHERS PRESENT:

Christina Seibert, Recording Secretary
Kandyce Smith, Deputy Director
Kimberly Prusak, Program Coordinator
Cris Robson, Youth Coordinator
Mary Pennington, Youth Specialist
Noheli Torres, Youth Manager

1. Call to Order

Chairperson Jennifer Gavin called the meeting to order at 1:04 p.m.

2. Roll Call

Roll call was taken with 5 members present. After roll call 3 members arrived for a total of 8 members to be present allowing quorum.

3. Hearing of the Public

Chairperson Jennifer Gavin provided members email of public comment regarding decision of WIOA/TAA case management Request for Proposal decision. Chairperson Jennifer Gavin will invite person to attend the next scheduled board meeting to address the board.

4. Approval of Board Minutes 3-28-24

SHANNON WILLIAMS MOVED TO APPROVE BOARD MINUTES FOR MARCH 28, 2024, AS PRESENTED; SUPPORT BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.

5. Chairperson's Report

No updates at this time.

6. Discussion Items

- A. Grant re-fresher (formula vs. special grants)
- B. March 2024 meeting approval items update
- C. Senior Community Service Employment Program (SCSEP) update

Macomb/St. Clair Workforce Development Board- Executive Committee

April 30, 2024

Continued

7. Items for Approval

A. Fiscal Year 2024 Youth contract award recommendation

Responses Received for PY 2024 Young Professionals Program Services RFP

PROPOSER NAME	# OF DIRECT FULL TIME STAFF REQUESTED	TOTAL AMOUNT REQUESTED
Employment & Training Designs, Inc	19	\$1,579,769
Gesher Human Services	17	\$1,345,174

Scoring Summary PY 2024 Young Professionals Program Services Proposal

A total of 400 points were possible to be awarded for each proposal received.

Proposer Name	Awarded Points	Percentage
Employment & Training Design, Inc	310.25/400	77.6%
Gesher Human Services	303/400	75.75%

Approve the negotiating and signing of a Program Year 2024 Young Professionals Program Services contract with Employment & Training Designs, Inc. in an approximate amount of \$1,579,769 for July 1, 2024- June 30, 2025.

SHANNON WILLIAMS MOVED TO APPROVE FY24 YOUTH CONTRACT AWARD, SUPPORT BY TANISE HILL MOTION CARRIED UNANIMOUSLY.

B. MiLEAP Reconnect Expansion grant acceptance and budget

The relatively new MiLEAP Department with the State of Michigan has allocated funds to Michigan Works! Agencies to promote/support the use of Mi Reconnect. These funds are rather flexible and will be utilized for staff time and materials to help promote the use of the Reconnect program by employers or training support for Reconnect participants.

The allocation amount is \$30,549 for April 1, 2024 – September 30, 2024.

DAN CASEY MOVED TO APPROVE MILEAP RECONNECT EXPANSION GRANT ACCEPTANCE AND BUDGET, SUPPORT BY SHANNON CRUICKSHANK. MOTION CARRIED UNANIMOUSLY.

Due to confusion of programs DAN CASEY MOVED TO RECIND THE VOTE APPROVING MILEAP RECONNECT EXPANSION GRANT ACCEPTANCE AND BUDGET REQUESTING A REVOTE, SUPPORT BY SHANNON WILLIAMS

DAN CASEY MOVED TO APPROVE MILEAP RECONNECT EXPANSION GRANT ACCEPTANCE AND BUDGET, SUPPORT BY SHANNON CRUICKSHANK. MOTION CARRIED UNANIMOUSLY.

Macomb/St. Clair Workforce Development Board- Executive Committee

April 30, 2024

Continued

8. Executive Director's Report

The board received a report from the Deputy Director on federal, state and agency updates. Other items listed in the report include: WIOA enrollment report and Service Center traffic report.

9. Informational Items

- A. Electrical Vehicle Jobs Academy updated budget

10. Other Business

- A. May Board meeting
 - i. Move to May 30th
- B. August Board meeting
 - i. Moved to Aug 15th

11. Scheduling of Next Meeting

Scheduled for Thursday, May 30, 2024 @ 3:00 pm being held at the Michigan Works! Clinton Township Career Center. Members will be notified, and packets will be sent electronically.

12. Adjournment

The meeting adjourned at 2:56 p.m.

Respectfully submitted,

Christina Seibert

Christina Seibert,
Recording Secretary