

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

March 23, 2023

The Macomb/St. Clair Workforce Development Board met in person at Michigan Works! Clinton Township Career Center on Thursday, March 23, 2023, with 12 board members present during roll call, 2 board member arrived after roll call to reach 14 members, to meet quorum. The following members listed below joined:

**AT ROLL CALL:
In Person**

Krista Barr	Dan Casey
Lori Godfrey	Christol James
David Jaraczewski	Jodi Kade
William Peterson	James Sawyer
Brianne Steele	Jodi Switalski
John Tucker	Shannon Williams

AFTER ROLL CALL:

Sharise Eckenrode	Melody Magee
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OTHERS PRESENT:

Justin Al-Igoe, Executive Director
Christina Seibert, Recording Secretary
Kandyce Smith, Deputy Director
Vicky Rowinski, Macomb County Planning & Economic
Development
Karen Helfrick, Macomb/St. Clair Workforce
Development Board
Kimberly Prusak, Macomb/St. Clair Workforce
Development Board
Thomas Heuerman, Bureau of Services for Blind Person
Nate Shrapnell, St. Clair County Community College

1. Call to Order

Administrative Committee Chairmen William Peterson called the meeting to order at 3:06 p.m.

2. Roll Call

Roll call was taken with 12 members, after roll call 2 members arrived allowing 14 members to be present allowing quorum. We recently had 2 board members removed that allows quorum of 14.

3. Hearing of the Public

There were no comments from the public.

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- 4. **Approval of Previous Minutes**
 - a. **December 8, 2022**
 - b. **February 23, 2023**

DAN CASEY MOVED TO APPROVE ALL MINUTES AS PRESENTED; SUPPORT BY SHARISE ECKENRODE BOARD MEMBERS. MOTION CARRIED UNANIMOUSLY.

5. Chairperson's Report

There was no chairperson report.

6. Guest Speaker- Vicky Rowinski, Macomb County Planning & Economic Development

Ms. Rowinski provided updated information regarding Industry 4.0 and workshops being held throughout the year.

7. Consent Agenda

ADMINISTRATIVE COMMITTEE

- ◆ Recommendation to Approve
 - a) Global Epicenter for Mobility (GEM) budget CY23
 - b) CY23 Michigan Works! System Plan
 - c) Workforce Intelligence Network MOU
 - d) FY23 TANF Transitional Support Modification

ONE-STOP COMMITTEE

- ◆ Recommendation to Approve
 - a) ABA grant acceptance
 - b) GEM grant acceptance
 - c) AY 2020 WIOA Support for Adult and DW grant acceptance
 - d) AY 2020 WIOA Statewide Activities- Central Innovation District grant acceptance
 - e) DOL-ETA Community Project grant acceptance
 - f) LEO YP budget grant acceptance
 - g) GPTF acceptance
 - h) Youth Solutions MOU

ADMINISTRATIVE COMMITTEE

- ◆ Recommendation to Approve
 - a) Contract approval with APEX Digital Solutions
 - b) TANF Refugee budget modification #1
 - c) ABA grant budget
 - d) AY 2020 WIOA Support for Adult and DW grant budget
 - e) AY 2020 WIOA Statewide Activities- Central Innovation District budget
 - f) DOL-ETA Community Project grant budget
 - g) LEO YP budget
 - h) GPTF budget

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- i) GPA budget modification #1
- j) GEM budget modification #1

JAMES SAWYER MOVED TO APPROVE ALL CONSENT AGENDA FOR ITEMS, SUPPORT BY SHANNON WILLIAMS. MOTION CARRIED UNANIMOUSLY.

8. Items for Board Approval

A. Strategic Plan

Proposed mission statement: connect and support employers and job seekers to strengthen our economy and community. Proposed vision statement: To be the premier resource for workforce development and retention. There are 4 board priorities that have 3 action items to be completed.

SHANNON WILLIAMS MOVED TO APPROVE STRATEGIC PLAN, SUPPORT BY JOHN TUCKER. MOTION CARRIED UNANIMOUSLY.

B. Going Pro Apprenticeship (GPA) PY22 budget

\$62,584 total budget for Going Pro Apprenticeship with \$45,000 additional funds that were added.

DAN CASEY MOVED TO APPROVE GOING PRO APPRENTICESHIP (GPA) PY22 BUDGET, SUPPORT BY SHARISE ECKENRODE. MOTION CARRIED UNANIMOUSLY.

C. Southwest Solutions MOU

Southwest Solutions assists homeless Veterans with a variety of services in Detroit. Macomb/St. Clair Michigan Works! will work with our local Veterans Services Representatives in Macomb County. We will also assist with any local referrals regarding workforce development services.

JODI SWITALSKI MOVED TO APPROVE SOUTHWEST SOLUTIONS MOU, SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

9. Executive Director's Report

The board received a report from the Executive Director for the March meeting. Other items listed in the report include: WIOA enrollment report and Service Center traffic report.

10. Scheduling of Next Meeting

Scheduled for Thursday, April 27, 2023 @ 3:00 pm being held at the Clinton Township location. Members will be notified regarding meeting notice and packets will be sent electronically moving forward.

11. Adjournment

The meeting adjourned at 4:02 p.m.

Respectfully submitted,

Christina Seibert

Christina Seibert,
Recording Secretary