

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

October 26, 2023

The Macomb/St. Clair Workforce Development Board met in person at Michigan Works! Clinton Township Career Center on Thursday, October 26, 2023, with 12 board members present during roll call, 2 board members arriving after roll call to reach 14 members, to meet quorum. The following members listed below joined:

**AT ROLL CALL:
In Person**

Karen Arondoski	Linda Azar
Krista Barr	Dan Casey
Shannon Cruickshank	David Jaraczewski
Jason Gruenwald	Karen Rosinski
Charles Shaw	Nathanial Shrapnell
Brianne Steele	Maria Zaris

**AFTER ROLL CALL:
Tanise Hill**

Shannon Williams

OTHERS PRESENT:

Justin Al-Igoe, Executive Director
Christina Seibert, Recording Secretary

Laurie Ferrari, Learning Designs, Inc
Thomas Heuerman, BSBP State of Michigan

1. Call to Order

Vice Chairperson Charles Shaw called the meeting to order at 3:08 p.m.

2. Roll Call

Roll call was taken with 12 members. After roll call 2 members arrived for a total of 14 members to be present allowing quorum.

3. Hearing of the Public

Thomas Heuerman from Bureau Service of Blind Person introduced himself.

4. Approval of Previous Minutes

DAN CASEY MOVED TO APPROVE AUGUST 24, 2023 MINUTES AS PRESENTED; SUPPORT BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.

5. Chairperson's Report

Vice Chairperson, Charles Shaw introduced new board member Linda Azar.

6. Consent Agenda

A. Administrative Committee

a. Meeting of October 10, 2023

- i. Recommendation to Approve
 1. Travel Reimbursement Policy
 2. Business Account Manager to Apprenticeship Specialist position

Macomb/St. Clair Workforce Development Board

October 26, 2023

Continued

- ii. Budgets for approval/modifications
 - 1. FY 2023 Partnership, Accountability, Training and Hope (PATH)
 - 2. FY 2023 PATH Penalty and Interest
 - 3. FY 2023 PATH Transitional Support Services (TSS)

SHANNON WILLIAMS MOVED TO APPROVE ALL CONSENT AGENDA ITEMS, SUPPORT BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.

7. Board Approval

A. Lakeshore Public Schools (LSPS) PATH contract extension

LSPS was selected by the Workforce Development Board to be the provider of services for the PATH program in St. Clair County. They have requested \$508,702 for FY 24 (10/1/23 through 9/30/24) to continue providing these services. This will be the last year of the contract before it needs to be re-bid for next fiscal year.

DAN CASEY MOVED TO APPROVE LSPS PATH CONTRACT EXTENSION, SUPPORT BY SHANNON WILLIAMS. MOTION CARRIED UNANIMOUSLY.

B. Employment Training Designs, Inc (ETDI) PATH contract extension

ETDI was selected by the Workforce Development Board to be the provider of services for the PATH program in Macomb County. They have requested \$1,581,995 for FY 24 (10/1/23 through 9/30/24) to continue providing these services. This will be the last year of the contract before it needs to be re-bid for next fiscal year.

TANISE HILL MOVED TO APPROVE ETDI PATH CONTRACT EXTENSION, SUPPORT BY BRIANNE STEELE. MOTION CARRIED UNANIMOUSLY.

C. Trade Adjustment Act (TAA) grant acceptance

The State of Michigan has allocated TAA funds to local Michigan Works! Agencies. TAA is a specific program for people laid off due to foreign competition. Eligible workers must be part of a U.S. Department of Labor approved company for a specific layoff event. Job seekers eligible for TAA have the broadest and most robust benefits available of any program offered by our agency. Currently, this is a very small program with fewer than 30 enrolled participants and much of our allocated funds will not be used due to small number of approved enrollments.

SHANNON WILLIAMS MOVED TO APPROVE TAA GRANT ACCEPTANCE, SUPPORT BY KAREN ARONDOSKI. MOTION CARRIED UNANIMOUSLY.

D. WIOA Adult eligibility policy change

WIOA allows local Workforce Development Boards to establish additional criteria for WIOA Adult eligibility in addition to the "Priority" groups of low-income, basic skills deficient and public assistance. Per additional clarification from the Department of Labor, staff would like to broaden eligibility to the following:

- 51% or higher of WIOA Adult enrollees in a fiscal year (July 1 - June 30) will be a part of the priority groups as established by the WIOA law and/or the Workforce Development Board
- 49% or less will be any job seeker who is seeking improved employment opportunities (for example, currently unemployed, underemployed, currently has low wage, etc...)

This change will help broaden opportunities to enroll job seekers into programs and improve their skills and/or workforce preparation.

BRIANNE STEELE MOVED TO APPROVE WIOA ADULT ELIGIBILITY POLICY CHANGE, SUPPORT BY KAREN ARONDOSKI. MOTION CARRIED UNANIMOUSLY.

**Macomb/St. Clair Workforce Development Board
October 26, 2023
Continued**

E. Trade Adjustment Assistance FY24 budget
Budget of \$873,161 with cost included for administrative costs.

F. Trade Adjustment Assistance Case Management FY24 budget
Budget of \$524,055 with an addition of Dislocated Worker \$218,449 to allow cost for case management, customer outreach and infrastructure costs.

TANISE HILL MOVED TO APPROVE TAA FY24 BUDGET AND TAA CASE MANAGEMENT FY24 BUDGET, SUPPORT BY KAREN ARONDOSKI. MOTION CARRIED UNANIMOUSLY.

8. Discussion Items

- A. FY 2024 contractor situation
- B. WIOA re-authorization update
- C. FY 2023 Quarterly report
- D. Customized Training update

9. Executive Director's Report

The board received a report from the Executive Director on federal, state and agency updates. Other items listed in the report include: WIOA enrollment report and Service Center traffic report.

10. Informational Items

- A. Success Stories
- B. Apprenticeship Success Coordinator budget
- C. MOU with Community Housing Network- Port Huron project

11. Other Business

Board members were informed that the Mt. Clemens Career Center is officially closed as of September 29, 2023.

12. Scheduling of Next Meeting

Scheduled for Thursday, December 7, 2023 @ 4:00 pm being held at the Aspen Restaurant. Members will be notified, and packets will be sent electronically.

13. Adjournment

The meeting adjourned at 4:11 p.m.

Respectfully submitted,

Christina Seibert

Christina Seibert,
Recording Secretary