

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

September 29, 2022

The Macomb/St. Clair Workforce Development Board met in person at Michigan Works! Clinton Township Career Center on Thursday, September 29, 2022, with 13 board members present during roll call, 3 board member arrived after roll call to reach 16 members, to meet quorum. The following members listed below joined:

AT ROLL CALL:

In Person

Krista Barr	Dan Casey
Shannon Cruickshank	Sharise Eckenrode
Tanise Hill	Larry Humphrey
Christol James	William Peterson
Charles Shaw	Brianne Steele
John Tucker	Shannon Williams
Maria Zardis	

AFTER ROLL CALL:

Karen Arondoski	Jan Harrington-Davis
Jodi Kade	

VIRTUAL:

Bonnie DiNardo	Melody Magee
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OTHERS PRESENT:

Justin Al-Igoe, Executive Director
Christina Seibert, Recording Secretary
Kandyce Smith, Deputy Director
Gene Bommarito, Michigan Rehab Services Business
Amy Lamiman, Bureau of Services for Blind Person
Gwen McNeal, Bureau of Services for Blind Person
Thomas Heuerman, Bureau of Services for Blind Person

1. Call to Order

Vice Chairperson Charles Shaw called the meeting to order at 3:07 p.m.

2. Roll Call

Roll call was taken with 13 members, after roll call 3 members arrived allowing 16 members to be present allowing quorum.

3. Hearing of the Public

There were no comments from the public.

**Macomb/St. Clair Workforce Development Board
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4. **Approval of Previous Minutes**
 - a. **April 28, 2022**
 - b. **June 16, 2022**
 - c. **August 25, 2022**

VICE CHAIRPERSON CHARLES SHAW MOVED TO APPROVE ALL MINUTES AS PRESENTED; SUPPORT BY ALL BOARD MEMBERS. MOTION CARRIED UNANIMOUSLY.

5. **Chairperson's Report**

There was no chairperson report.

6. **Consent Agenda**

ADMINISTRATIVE COMMITTEE

◆ Recommendation to Approve

- a) Business Card and Emergency Support Service Credit Card Policies
- b) QSG contract approval
- c) IT Coordinator/Purchasing Manager Grade change
- d) Senior Community Service Employment Program PY22 Budget
- e) MiLeap PY22 Budget
- f) Statewide Apprenticeship Expansion Michigan Registered Apprenticeship Network (MiRAIN) PY22 Budget
- g) Statewide Apprenticeship Expansion Michigan Youth Apprenticeship Readiness Network (MiYARN)
- h) WIOA Michigan Works! Career Center Support PY22 Budget
- i) Administrative Cost Pool PY22 Budget
- j) Information Technology & Computerization Pool PY22 Budget
- k) Marketing/Web Communication Pool PY22 Budget

◆ Recommendation to Modify

- a) Budget Modification Policy
- b) Young Professionals Administration PY21 Budget Modification
- c) PY21 Administrative Cost Pool Modification Budget #2
- d) PY21 Marketing/Web Communication Modification Budget #2
- e) PY21 Information Technology & Computerization Modification Budget #2
- f) PY21 WIOA Administration Modification Budget #3
- g) PY21 WIOA Adult Modification Budget #2
- h) PY21 WIOA Dislocated Worker Modification Budget #2
- i) PY21 WIOA Youth Modification Budget #3
- j) PY21 Senior Community Service Employment Program Modification Budget #2
- k) PY21 Wagner-Peyser Employment Services Modification Budget #3
- l) PY21 Infrastructure Agreements Modifications #1
 - i. PY21 Mt. Clemens
 - ii. PY21 Roseville
 - iii. PY21 Warren
 - iv. PY21 Port Huron
 - v. PY21 Clinton Township

ADMINISTRATIVE COMMITTEE

- ◆ Recommendation to Approve
 - a) Wagner-Peyser Resolution
 - b) CEAC Nomination

ONE-STOP COMMITTEE

- ◆ Recommendation to Approve
 - a) WIOA Midterm Updated to the Regional and Local Plans
 - b) Senior Community Service Employment Program Grant
 - c) Capacity Building and Professional Development Grant
 - d) Integrated Education and Training Grant
 - e) Customer Relationship Management Grant
 - f) Career Exploration and Experience Events Grant
 - g) Electric Vehicle Jobs Academy Grant
 - h) FY 22 Workforce Innovation and Opportunity Act Grant
 - i) FY 22 Wagner-Peyser Employment Services Grant

ADMINISTRATIVE COMMITTEE

- ◆ Recommendation to Approve
 - a) WIOA Administration PY22
 - b) WIOA Adult PY22 Budget
 - c) WIOA Dislocated Worker PY22 Budget
 - d) WIOA Young Professionals Program PY22 Budget
 - e) WIOA Young Professionals Administration PY22 Budget
 - f) Wagner-Peyser (7a) PY22 Budget
 - g) Michigan Electric Vehicle Jobs Academy (MiEV) PY22 Budget
 - h) WIOA Capacity Building & Professional Development PY2 Budget
 - i) SYEP Chafee Act Foster Care FY22 Budget
 - j) WIOA Integrated Education & Training (IET) PY22 Budget
 - k) WIOA Career Events PY22 Budget
 - l) WIOA Customer Relationship Management PY22 Budget
 - m) WIOA Statewide Activities Wagner-Peyser PY22 Budget
 - n) WIOA Michigan Works! Career Center Support PY22 Budget

ONE-STOP COMMITTEE

- ◆ Recommendation to Approve
 - a) FY23 Barrier Removal Employment Support (BRES) Grant
 - b) Apprenticeship Manager re-designation

SHARISE ECKENRODE MOVED TO APPROVE ALL CONSENT AGENDA FOR ITEMS, SUPPORT BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.

7. Elections of Officers

William Peterson opened the floor to nominations for the election of officers.

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JENNIFER GAVIN WAS NOMINATED FOR CHAIR. Ms. Gavin accepted the nomination as there were no other nominations. **JENNIFER GAVIN WAS UNANIMOUSLY ELECTED AS CHAIR OF THE MACOMB/ST. CLAIR WORKFORCE DEVELOPMENT BOARD.**

CHARLES SHAW WAS NOMINATED FOR VICE-CHAIR. Mr. Shaw accepted the nomination as there were no other nominations. **CHARLES SHAW WAS UNANIMOUSLY ELECTED AS VICE-CHAIR OF THE MACOMB/ST. CLAIR WORKFORCE DEVELOPMENT BOARD.**

CHRISTOL JAMES WAS NOMINATED FOR SECRETARY/TREASURER. Ms. James accepted the nominations as there were no other nominations. **CHRISTOL JAMES WAS UNANIMOUSLY ELECTED AS SECRETARY/TREASURER FOR THE MACOMB/ST. CLAIR WORKFORCE DEVELOPMENT BOARD.**

8. Items for Board Approval

A. Recommendation to approve FY22 Barrier Removal Employment Support (BRES) Grant. \$964,484 of Barrier Removal Employment Success funds will be awarded to Macomb/St. Clair with \$150,000 for Clean Slate, \$791,424 for participant support services and \$22,260 for infrastructure costs.

WILLAIM PETERSON MOVED TO APPROVE FY22 BARRIER REMOVAL EMPLOYMENT SUPPORT (BRES) BUDGET, SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

9. Executive Director's Report

The board received a report from the Executive Director for the September meeting. Other items listed in the report include: WIOA enrollment report and Service Center traffic report.

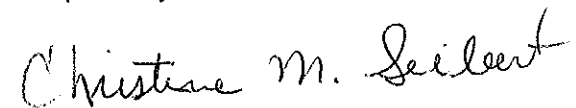
10. Scheduling of Next Meeting

Scheduled for Thursday, October 27, 2022 @ 3:00 pm being held at the Clinton Township location. Members will be notified regarding meeting notice and packets will be sent electronically moving forward.

11. Adjournment

The meeting adjourned at 4:34 p.m.

Respectfully submitted,



Christina Seibert,
Recording Secretary