

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

October 28, 2021

The Macomb/St. Clair Workforce Development Board met in person at our Clinton Township Career Center on Thursday October 28, 2021, with 16 board members present during roll call to conduct a quorum. The following members listed below joined:

AT ROLL CALL:

Karen Arondoski	Krista Barr
Dan Casey	Jason Dahl
Ann Forster	Reginal Griffin
Tanise Hill	Lindsey Hoover
Christol James	David Jaraczewski
William Peterson	James Sawyer
Charles Shaw	Jodi Switalski
John Tucker	Shannon Williams

AFTER ROLL CALL:

Damon Hawkins	Jodi Kade
Melody Magee	

OTHERS PRESENT:

Justin Al-Igoe, Executive Director
Vicky Rowinski, Macomb County Planning
& Economic Development
Christina Seibert, Recording Secretary

1. Call to Order

Vice Chairperson Lindsey Hoover called the meeting to order at 3:05 p.m.

2. Roll Call

Roll call was taken with 16 members present.

3. Guest Speaker

Vicky Rowinski, Director of Macomb County Planning and Economic Development presented information of special projects within Macomb County.

4. Approval of Previous Minutes

WILLIAM PETERSON MOVED TO APPROVE THE AUGUST 26, 2021 MINUTES AS PRESENTED; SUPPORT BY TANISE HILL. MOTION CARRIED UNANIMOUSLY.

5. Chairperson's Report

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Mrs. Hoover introduced new board members: Reginal Griffin from UAW Region 1 representing Labor, Jodi Switalski, from Switalski Law and Consulting representing private-sector and John Tucker from PTM Corporation representing private-sector.

6. Elections of Officers

William Peterson opened the floor to nominations for the election of officers.

JENNIFER GAVIN WAS NOMINATED FOR CHAIR. Ms. Gavin accepted the nomination as there were no other nominations. **JENNIFER GAVIN WAS UNANIMOUSLY ELECTED AS CHAIR OF THE MACOMB/ST. CLAIR WORKFORCE DEVELOPMENT BOARD.**

CHARLES SHAW WAS NOMINATED FOR VICE-CHAIR. Mr. Shaw accepted the nomination as there were no other nominations. **CHARLES SHAW WAS UNANIMOUSLY ELECTED AS VICE-CHAIR OF THE MACOMB/ST. CLAIR WORKFORCE DEVELOPMENT BOARD.**

CHRISTOL JAMES WAS NOMINATED FOR SECRETARY/TREASURER. Ms. James accepted the nominations as there were no other nominations. **CHRISTOL JAMES WAS UNANIMOUSLY ELECTED AS SECRETARY/TREASURER FOR THE MACOMB/ST. CLAIR WORKFORCE DEVELOPMENT BOARD.**

7. Consent Agenda

A. ADMINISTRATIVE COMMITTEE

a. Meeting of October 13, 2021

i. Recommendation to Approve

1. Offender Success Budget
2. Trade Adjustment Assistance (TAA) Budget
 - a. Program Activities
 - b. Case Management
3. PATH (TANF) Budget
 - a. PATH (TANF) Funds
 - b. Penalty and Interest
4. Procurement Policy Update
5. Cost Allocation Plan Modification
6. Appoint CEAC Member
7. Executive Director Merit Increase

CHARLES SHAW MOVED TO APPROVE THE CONSENT AGENDA FOR ADMINISTRATIVE COMMITTEE ITEMS, SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

8. Items for Board Approval

A. One-Stop Committee

i. Recommendation to approve PATH (TANF) Grant and Program Plan.

\$4,139,252 of TANF funds will be rewarded to Macomb/St. Clair with \$586,335 for Penalty and Interest making the final budget of \$4,722,587. This is a decrease of about 5.5% from last fiscal year. Approval of the receipt of funds and any required narrative plans for the Fiscal Year 2022 PATH Grant.

SHANNON WILLIAMS MOVED TO APPROVE PATH (TANF) GRANT AND PROGRAM PLAN, SUPPORT BY DAN CASEY. MOTION CARRIED UNANIMOUSLY.

ii. Lakeshore Schools Contract Modification.

The Employment Services contract has increased by \$1,162.00 to a total budget of \$1,819,766 due to reflections in a salary increase and updated milage projections.

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WILLIAM PETERSON MOVED TO APPROVE LAKESHORE SCHOOLS CONTRACT MODIFICATION, SUPPORT BY JAMES SAWYER. MOTION CARRIED UNANIMOUSLY.

9. Executive Director's Report

The board received a report regarding Fiscal Year 2021 WIOA enrollment tracker, Clean Slate update, Manufacturing Day 2021 and Federal budget for WIOA and TANF re-authorizations. Unemployment Insurance Agency (UIA) has recommended to re-instate worker registration starting November 8th for virtual option, as in person registration date is currently TBD. Macomb/St. Clair are waiting on UIA to confirm worker registration is to start taking place and preparing our Career Centers for increase traffic.

10. Informational Items

A. One-Stop Operator Report

Report from One-stop Operator, Frank Taylor Group.

10. Other Business

No new business was addressed.

11. Hearing of the Public

There were no comments from the public.

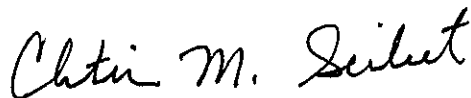
12. Scheduling of Next Meeting

Macomb/St. Workforce Development Board dinner meeting is scheduled for Thursday, December 2 ,2021 starting at 4:00 pm. This dinner will be held at Premier Center located at 20400 South Nunneley Road, Clinton Township, MI 48036. Members will be notified regarding meeting notice and packets will be sent electronically moving forward.

13. Adjournment

WILLIAM PETERSON MOVED TO ADJOURN; SUPPORT BY SHANNON WILLIAMS. MOTION CARRIED. The meeting adjourned at 4:04 p.m.

Respectfully submitted,



Christina Seibert,
Recording Secretary