

**MINUTES OF THE
WORKFORCE DEVELOPMENT BOARD**

March 22, 2018

The Macomb/St. Clair Workforce Development Board met Thursday, March 22, 2018 at the Clinton Township Michigan Works Service Center with the following members present:

(denotes private sector):

AT ROLL CALL:

- | | |
|----------------------|------------------|
| ✓ Dan Casey | ✓ Lindsey Hoover |
| ✓ Hannah Costello | ✓ Peter Keating |
| ✓ Jennifer Gavin | Monika Leasure |
| ✓ Sharise Gavliniski | Valerie Nunn |
| Tanise Hill | Jim Sawyer |
| ✓ Carter Hitesman | Maria Zardis |

AFTER ROLL CALL:

- | | |
|----------------|-------------------|
| ✓ April Fidler | ✓ Danielle Reeves |
| ✓ Joe Keppler | |

MEMBERS ABSENT:

- | | |
|-------------------|----------------|
| ✓ Patricia Anger | ✓ Mike Kramer |
| ✓ Karen Arondoski | Mike Moran |
| Deborah Bouts | Bill Peterson |
| Jason Dahl | ✓ Charles Shaw |
| ✓ Ann Forster | Erin Smith |
| Lee Graham | |

OTHERS PRESENT:

John Bierbusse, Executive Director	Dalia Salloum, DTMB
Bonnie DiNardo, SC4 Workforce Development	Elizabeth White, BSBP

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1. Call to Order

Chairperson Costello called the meeting to order at 3:04 p.m.

2. Roll Call

Roll call was taken with 12 members present. There was no quorum.

(Post meeting, it was brought to the Board Secretary's attention that members had called-in who were not identified. This would have constituted a quorum. When a quorum is in doubt we will periodically canvas who is on the line at future meetings.)

3. Approval of Previous Minutes

Due to the lack of a quorum, a vote to approve the February 22, 2018 minutes will be postponed until the April 26, 2018 Board of Directors meeting.

4. Chairperson's Report

Due to the lack of a quorum, Chairperson Costello determined that only those items on the agenda not requiring a vote for approval would be discussed giving time for additional members to arrive.

5. Standing Committee Reports

A. ONE-STOP COMMITTEE

1. Meeting of March 15, 2018

a. Status Report on the Re-Opening of the Roseville Michigan Works! Career Center

The Board viewed the PowerPoint presentation updating progress on re-opening the Roseville Career Center since smoke damage closed the building last May. The presentation showed pictures of the interior of the building right after the damage occurred, work that has been done during the restoration and finally pictures of the renovated interior. Mr. Bierbusse told the Board that most walls had to be torn down to the studs allowing for the new design to be much more open. The hoped-for April 2nd opening will probably be delayed for two weeks due to back ordered computers and furniture.

b. Infrastructure Funding Agreement (IFA) with Required Partners that are Not Providing Services at a One-Stop

Tanise Hill, Committee Chair, reminded the Board that last year we negotiated IFAs with partner organizations located within our centers. WIOA legislation requires that other partner organizations, not providing services in the career centers, be required to share in support of the centers. Those organization in which IFAs will be required by July 1, 2018 include Senior Community Service Employment Program (SCSEP), Adult Education and Family Literacy Act, Post-secondary Technical Education Program (Perkins Grant), State Vocational Rehabilitation Services (MRS), Housing and Urban Development (HUD) Employment and Training Programs, and Community Services Block Grant (CSBG) employment and training activities.

The Michigan Works! system is proposing a uniform statewide scale utilizing active participants served during the previous program year and the cost will be determined by the number of persons our partners served within the zip code area of each Michigan Works! Service Center. Mr. Bierbusse added that Macomb/St. Clair will most likely only have to charge larger partners such as Adult Education and MRS. He also noted that the amount we recoup will be minimal and it will be difficult to track.

c. One-Stop Operator Report

Ms. Hill updated the Board on information provided by the One-Stop Operator, Frank Taylor, at the committee meeting. Staff participation in the on-line training of "At Your Service" is continuing. Sixty-three of one-hundred

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eight staff have participated to date with training expected to be completed by mid-April. One-hundred percent of staff have completed the training provided by Bureau of Services to Blind Persons aimed at improving services for persons who are blind or have limited vision.

Ms. Hill explained that the One-Stop Operator is also at work on preparation for the May 14th and May 15th Michigan Talent Investment Agency (TIA) Service Center Certification Review. Ms. Hill reports that Mr. Taylor is meeting with service center staff using a Monitoring Guide provided by the TIA to evaluate the sites in advance of the TIA visit. The evaluations will be completed by April 18th to allow time to make any necessary corrections before the state monitors begin the certification review.

d. Report on Company Closures

Ms. Hill reported on two companies experiencing layoffs or closures in our area. Tower International in Clinton Township will lay off 45 workers on April 30th due to loss of a contract. A worker orientation is scheduled for April 9th with representatives from the Unemployment Insurance Agency and Michigan Works!

The Dislocated Services Section of the Talent Investment Agency has reported that a large number of layoffs are occurring throughout several Michigan hospitals owned by Ascension Health. It is thought that the layoffs will include nurses, patient care technicians, patient transporters and unit clerks. Two hospitals in Macomb and St. Clair appear to be affected. TIA is contacting the Michigan Nurses' Association to coordinate a response.

Macomb/St. Clair also said that it has been reported that Toys-R-Us stores will be closing however we have not received official notification.

B. ADMINISTRATIVE COMMITTEE

1. Meeting of March 8, 2018

- a. **Recommendation to Approve PY 2017 WIOA Rapid Response for Customer Relationship Management (CRM)**
- b. **Recommendation to Approve PY 2017 WIOA Dislocated Worker Budget Modification**
- c. **Recommendation to Approve PY 2017 WIOA Adult Budget Modification**
- d. **Recommendation to Approve PY 2017 WIOA Youth Budget Modification**
- e. **Recommendation to Approve PY 2017 Wagner-Peyser Employment Service Budget Modification**
- f. **Recommendation to Approve Final Appointments to the Career and Educational Advisory Committee**

Due to lack of a quorum, there was no discussion or vote on items from the Administrative Committee. They will be brought before the Board at the April 26, 2018 meeting.

6. Executive Director's Report

Mr. Bierbusse introduced Dalia Salloum, Economic Analyst for Region 10 from the Department of Technology, Management & Budget (DTMB) who spoke to the group on Labor Market Information (LMI) and strategic initiatives. She explained that LMI is information on an area's labor supply and demand. Ms. Salloum discussed LMI products and tools and brought in examples of Michigan's Hot 50 Brochure used by Macomb/St. Clair as a tool to inform customers of high-demand, high-wage careers through 2024 and a copy of Michigan's Labor Market News magazine that highlights both statewide and regional labor market information. Many of the LMI products can be found on the DTMB website. Ms. Salloum

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explained that LMI data is crucial for decision making in Economic Development by providing population trends and characteristics, employment and unemployment trends in the labor force and occupational employment projections and wages. Ms. Salloum took questions from members of the board and ended her presentation by providing names and phone numbers of regional contacts that can be called upon for additional information.

7. Other Business

There was no other business.

8. Hearing of the Public

There were no comments from the public

9. Scheduling of Next Meeting

The next general meeting is scheduled for 3:00 pm, April 26, 2018. Members will be notified.

10. Adjournment

TANISE HILL MOVED TO ADJOURN; SUPPORT BY DAN CASEY. MOTION CARRIED. The meeting adjourned at 3:55 p.m.

Respectfully submitted,



Jean Wurmlinger,
Recording Secretary